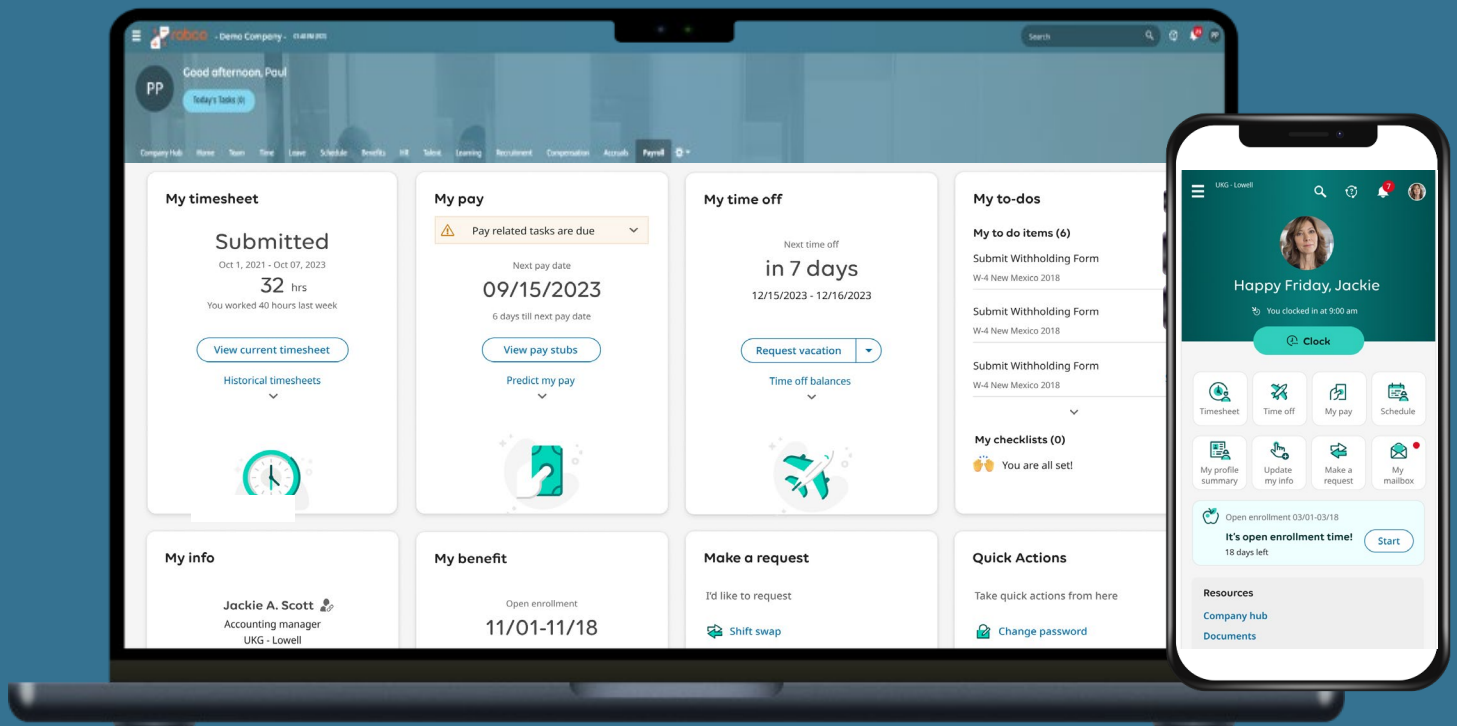


# Mobile App

Connect to work anytime, anywhere with an end-to-end experience on any device.

Our HCM solution mobile app puts all the HR tools you rely on at your fingertips whenever you need them, helping you and your people succeed at your work and balance your life. Whether you're in the workplace, on the road, or working remotely, you can access the full system to stay informed, keep tasks moving, and make an impact on people and processes with no hassle from the devices you use most.



## Seamless access

Keep pace with the tasks, information, and updates that matter most wherever work or life takes you. You can easily transition from your mobile device to your laptop or desktop and back without losing a step, enabling you to manage and improve on your organization's processes in the moment.



## Personal self-service

Give your people the exact tools they need right when they need them through a mobile app that adapts to fit their needs based on their role, common activities, location, and preferences, increasing the ease of self-service and reducing administrative effort.



## On-the-go strategy

Take the people data you need to make a difference with you wherever you go thanks to reports, charts, and even predictions and recommendations that run in real time and display just as well on your smartphone as they do on your desktop, ensuring you're always ready for strategic actions and conversations.

## Recruiting & Onboarding

- Apply for jobs and track application progress
- Track and manage hiring stages and hiring teams
- Assign or complete engaging preboarding and onboarding checklists designed for specific roles

## HR & Benefits

- Manage individual or team information
- Quickly make changes to profile information, complete necessary forms, or assign actions to people
- Enroll in, compare, and optimize benefits
- View current benefits elections
- Store and retrieve important HR documents
- Manage assets, incidents, and termination processes
- Track and update skills and certifications
- Receive or manage announcements via SMS, email, and in-app push notifications
- Receive and respond to or build and send engagement surveys

## People Analytics

- Create, view, and change reports, dashboards, and data visualizations to answer questions with real-time insights
- Predict trends and behaviors relevant to your organization
- Automatically assess flight risk, understand your people's feelings at key times, and track benchmarks
- Get strategic recommendations and guidance

## Performance

- View, update, and create goals
- Manage or provide peer and continuous feedback
- Initiate, manage, or participate in performance reviews
- Build and communicate succession plans

## Pay

- View most recent pay and pay history
- Access and download all pay statements
- Access total compensation statement
- Set up and manage direct deposit accounts
- Get continuous W2 or 1099 access
- Manage or view deductions, tax withholding, and garnishments
- Prepare payroll and manage quarter-end or year-end processes in intuitive checklists

## Time & Scheduling

- Create, view, and change reports, dashboards, and data visualizations to answer questions with real-time insights
- Predict trends and behaviors relevant to your organization
- Automatically assess flight risk, understand your people's feelings at key times, and track benchmarks
- Clock in and out of shifts, even when offline
- Manage clock in/out options based on location
- View, request, or approve time off
- Request time off and view approvals
- Edit timesheets and manage exceptions
- View and manage time off and leave of absence calendars
- View and manage individual and team schedules
- Request or assign shifts that match people's preferences
- Forecast workloads and volume to schedule accurately
- Request a shift change, claim open shifts, or swap shifts
- Launch routine tasks in the app with the tap of a smartphone using NFC tags

# Company Hub

Organizations often have a variety of resources available to help their people stay up on the latest announcements, understand company standards, and communicate culture, but getting all those resources in one place can be challenging. Our Company Hub is your organization's one-stop shop for connection and communication, letting you seamlessly share information and reinforce your culture in the same place your people rely on for work each day.

## Adaptable Displays

Flexible design options let you curate your Company Hub with the organization-level resources that are most relevant for your people, brand, and culture:

- Feed in announcements and news that adapts to your people's locations
- Connect to internal sites to put your standards, mission, and tools in one place
- Embed videos, images, and logos to provide training and establish culture
- Recognize your people's accomplishments

## Engaging Content

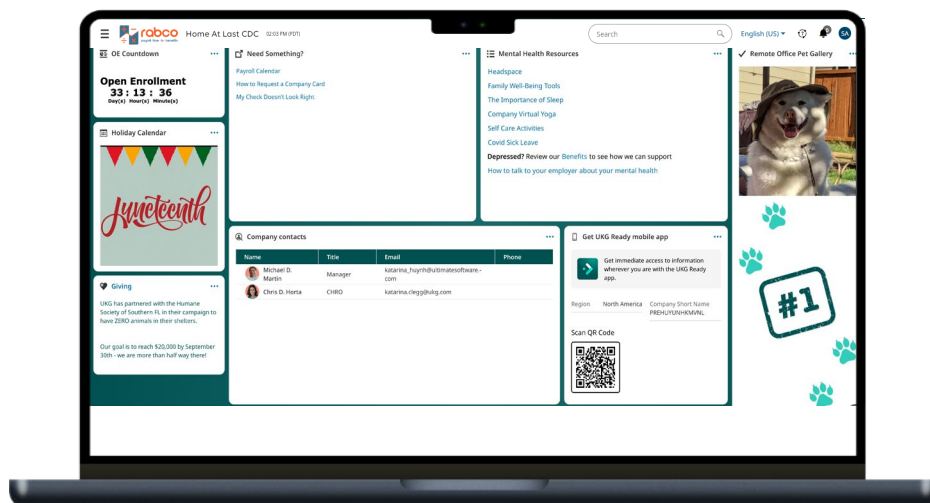
Clean, structured information in a single location that dynamically updates in real time ensures that:

- Your people adopt and rely on the organizational resources you provide
- The look and feel of the Company Hub aligns with your wider brand
- Important information is easy to consume in interactive video and graphical formats
- Everyone always has access to the most up-to-date information

## Quick-Start Options

Templates and built-in guidance for creating your Company Hub let you hit the ground running and create a space that works for your organization:

- When blank, the display space shows wireframes you can fill with just a few clicks
- Template options help you accomplish a variety of goals with your Company Hub
- Form-based configuration simplifies bringing in URLs and embedding content



# readyConnect

A common challenge many roles across an organization face is balancing getting lost in the weeds of day-to-day tasks with preparing for major milestone activities and finding ways to improve on those over time. Our solution intelligently recognizes roles and guides you through the activities most important to your job. Our readyConnect panel anticipates your needs so you never miss a beat.

## Role-Based Resources

The readyConnect panel tailors the information it serves up based on your role, ensuring the content provided is always relevant to your responsibilities:

- HR pros can quickly and consistently manage people processes
- Payroll administrators get tips to make pay cycles run smoothly
- Managers can efficiently handle scheduling and approvals
- Employees get help with repeated processes like benefits enrollment

## Anticipating Activity Cycles

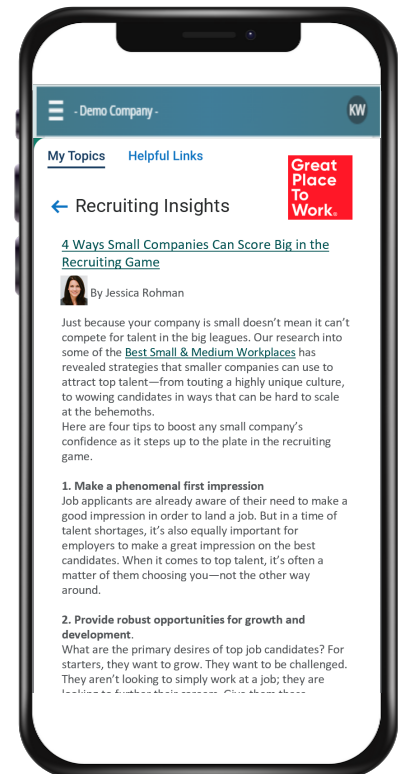
The Ready solution remembers the cycles of activity at your organization and proactively displays important data, best practices, and process steps in the readyConnect panel so you're prepared ahead of time:

- See steps for benefits enrollment and key facts before the process starts
- Get ongoing updates about events that affect your organization
- Communicate payroll standards and provide checklists for key pay tasks

## Connections to Guidance and Training

With the readyConnect panel, the resources you need to both succeed in your day-to-day and build winning people strategies are always in reach:

- Product training relevant to the process you're trying to complete
- Product documentation related to the area you're exploring
- Proactive personalized recommendations based on your role and solutions



Contact Rabco for Customized Payroll Services and Human Resources Solutions

 626.479.2022

 [info@rabcopayroll.com](mailto:info@rabcopayroll.com)

[Request a Consultation](#)